ENERGY EFFICIENCY REBATE PROGRAM

Insulation and Duct Sealing Rebates Application

For qualified home improvements installed between January 1, 2013 and December 31, 2013

NIPSCO®

What you will need:

- ☐ **COMPLETED APPLICATION** (this form) —Complete Steps 1, 2, & 3
- ☐ **YOUR NIPSCO ACCOUNT NUMBER** — Provide in Step 2
- ☐ **INVOICE** — Copy of itemized contractor invoice or proof of purchase receipt, including:
  - Work completed
  - Total installed cost (itemized by each qualifying equipment/product installed)
  - Installation date
  - Professional contractor's business/ company name, address, and phone number
  - If applicable, instant discount amount (itemized after taxes) -As part of quality assurance, end users may be contacted to verify that an instant discount was received
  - Balance due of zero, paid-in-full stamp, or payment terms

*Submit Application and Documents—See the bottom of page 2 of the application for submission details

I am a customer with NIPSCO:

☐ **Residential Natural Gas Service**

☐ **Residential Electric Service**

☐ Both **Residential Natural Gas** and **Electric Service**

Submit your application and documentation within 60 days of installation by mail, email, or fax

NIPSCO Energy Efficiency
Rebate Program
3100 West Rd, Building 3, Suite 200
East Lansing, MI 48823

Email: RebateProgram@nipsco.com

Fax: 517.580.5123

Thank you for your interest in the NIPSCO Energy Efficiency Rebate Program

Please follow the steps outlined below to ensure the application is eligible for submission. Keep a copy of all forms for your records.

Step 1: Verify Your Eligibility for Participation

Read the complete list of requirements on this application to ensure that you are eligible to participate and your installation is eligible for program rebates. If you meet the requirements, please complete Steps 2 and 3 below, and then submit all required documentation as indicated in Step 4.

Step 2: Enter Your Information and Sign Below

Account Holder Information			
Prefix (Mr., Mrs., Ms.)	First Name	Last Name	
NIPSCO Account Number	Phone	Email	
Installation Information			
Installation Address	City	State	Zip
		IN	
Contractor Information (If Applicable)			
Business Name	Phone	Email	
Address	City	State	Zip
Federal Tax ID or Social Security Number	Business Classification (check one)		
	☐ Corporation ☐ Partnership ☐ Sole Proprietorship (indiv.) ☐ Limited Liability ☐ Other ☐ Exempt		
Mailing Address for Rebate Check			
Make Check Payable To:	☐ Account Holder ☐ Contractor (see Terms & Conditions for details) ☐ Property Owner/ Landlord if different from account holder (write name):		
Mailing Address	City	State	Zip
Customer Certification Statement:	I certify that all information provided on this application and supporting documentation is true and correct, and that I have met all program requirements as outlined in this application. I understand and agree with the terms and conditions listed in this application.		
Customer Signature	Print Customer Name	Date	

Contractors Submitting an Instant Discount Application: By submitting this application, the installing contractor certifies that he/she has provided the full rebate as an instant discount to the customer. The contractor has explained to the customer that the rebate he/she qualifies for has been applied as a discount off the purchase price on the invoice, and the customer will not be eligible to receive a rebate from the NIPSCO Energy Efficiency Rebate Program for the same product.

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Insulation and Duct Sealing Rebates Application

Need help? 800.721.7385
NIPSCO.com/SaveEnergy

For qualified home improvements installed between January 1, 2013 and December 31, 2013. **Households that use a natural gas furnace in conjunction with an electric heat pump (dual-fuel system) do not qualify for Insulation and Duct Sealing Rebates.**

Step 3: Enter Product Information

Insulation	Install Date	Rebate Amount Request	Square Foot of Area	Pre-Existing R-value	Final R-value	Type of Insulation Used
Open Attics *(with ≤ R-8 initial & ≥ R-38 final): 40% of cost up to $450*						☐ cellulose ☐ fiber glass ☐ high density foam ☐ low density foam ☐ other
Enclosed Ceiling Cavities *(with ≤ R-5 initial & ≥ R-13 final): 40% of cost up to $450*						☐ cellulose ☐ fiber glass ☐ high density foam ☐ low density foam ☐ other
Wall Insulation *(with ≤ R-5 initial & ≥ R-13 final): 40% of cost up to $450*						☐ cellulose ☐ fiber glass ☐ high density foam ☐ low density foam ☐ other

Rebates are available for Open Attic Insulation and Enclosed Ceiling Cavities (such as floored attics, cathedral ceilings, or flat ceilings). Customers are eligible to receive rebates for both Open Attic Insulation and Enclosed Ceiling Cavities at max rebate of 40% of the cost up to $450.

Duct Sealing	Install Date	Rebate Amount Request	Serial Number of Furnace (list each furnace per system)	Location of Ducts
Ducted Furnace System *Up to $400*				☐ attic ☐ crawlspace ☐ unfinished basement
Additional Ducted Furnace Systems *Up to $400 each*				☐ attic ☐ crawlspace ☐ unfinished basement

CAZ Test Results	Zone 1	Zone 2	Zone 3	Zone 4	Location of Zones
Results					Number of zones varies by house. Please see guidelines for more details

Requirements for Insulation Rebates

- Work must be completed by a program-approved Participating Contractor in accordance with the program guidelines for the installation performed (visit NIPSCO.com/SaveEnergy)
- Attic must be inspected prior to insulating to ensure proper air sealing. Rebates cannot be provided if the attic is not air sealed. Special attention should be given to open wall cavities, chimney chases, plumbing and electrical penetrations, areas where the attic plane changes (for example dropped ceilings and bulkhead above kitchens and baths), and all other holes allowing air movement between the attic and conditioned space.
- Appropriate materials and/or blocking in compliance with local codes should be used to air seal and insulate attic access points, chimneys, flue pipes, and electrical fixtures including junction boxes and recessed lights.
- Attics with open joists are required to have insulation of ≤ R-8 pre-work & ≥ R-38 post-work
- Walls and enclosed ceiling cavities (e.g. floored attics, flat/rafter attics, and cathedral ceilings) are required to have insulation of ≤ R-5 pre-work & ≥ R-13 post-work
- Households that use a natural gas furnace in conjunction with an electric heat pump (dual-fuel system) do not qualify for Insulation and Duct Sealing Rebates.

Requirements for Duct Sealing Rebates

- Work must be completed by a program-approved Participating Contractor in accordance with the program guidelines for the installation performed (visit NIPSCO.com/SaveEnergy)
- Customers may claim one rebate per ducted furnace system. Customers must include each furnace serial number per system in the table under Step 3
- All accessible ducts, registers, and boots must be sealed with mastic and appropriate tapes (butyl or oriented polypropylene duct tapes, and fiberglass mess tape), including air handlers, filter boxes and building cavities being used as part of the duct system
- Duct work must be supported and secured; galvanized ducts should be connected with sheet-metal screws and flex duct should be installed according to manufacturer's specifications
- Households that use a natural gas furnace in conjunction with an electric heat pump (dual-fuel system) do not qualify for Insulation and Duct Sealing Rebates.

Source for Heating:

☐ Gas Only (Furnace, Boiler) ☐ Electric Only (Electric Resistive or Heat Pump with Electric Resistive Backup) ☐ Gas & Electric (Furnace with Heat Pump—System Does Not Qualify)

Do you have central air conditioning? ☐ Yes ☐ No

Submit your application within 60 days of installation by mail, email, or fax

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East Lansing, MI 48823

Email: RebateProgram@nipsco.com
Fax: 517.580.5123

Program Requirements and Qualifications

Customer Eligibility: Offer is valid for Northern Indiana Public Service Company ("NIPSCO") residential natural gas customers (limited to residential rates 411, 415 and 451), and/or residential electric customers. Work must be completed in a property owned by the applicant, or the applicant must have received permission from the property owner. Rebate payments will be made to the NIPSCO account holder (with the exception of eligible Instant Discount and Landlord applications). NIPSCO program rebates are available for qualifying installations in existing properties. One form must be completed for each address in which equipment/products are installed.

Equipment Eligibility: Offer is valid for the purchase and installation of products and services completed January 1, 2013 to December 31, 2013 which meet all of the requirements outlined in this application. For a current list of qualifying contractors, visit NIPSCO.com/SaveEnergy or call 800.721.7385. Installation of products and services must conform to all applicable building, local, state, and federal codes, standards, ordinances and regulations, and manufacturer's specifications. Energy efficiency measure must be installed and operational prior to submittal of this application at the address listed.

Self-Installation: Self-installations are not eligible. All work must be done by a Program-approved participating contractor. For a current list of qualifying contractors, visit NIPSCO.com/SaveEnergy or call 800.721.7385.

Application Eligibility: Applications must be completed in full and accompanied by the required invoices or receipts. Applications must be postmarked within 60 days of installation to be considered eligible for rebates. Funds are limited and applications are processed on a first-come, first served basis. Program is subject to change and may end without prior notice.

Instant Discounts: If a Program-approved participating contractor chooses to do so, the rebate may be offered at the time of sale as an "instant discount" to the customer. If an instant discount is provided, the customer must sign the application acknowledging that he/she has received the rebate as a discount off the total price. The contractor submits the rebate application on behalf of the customer and if eligible, will receive the rebate payment directly. The required invoice must clearly itemize the amount of the rebate provided as a discount to the customer. By signing the application, the customer releases the payment of the rebate to the contractor and his/her ability to submit an additional application.

Terms and Conditions

Rebate Recipient: Eligible NIPSCO customers may receive rebates for qualifying application submissions. Program-approved participating contractors who have provided an eligible customer with an instant discount may receive rebates directly. The customer must sign the application, acknowledging receipt of the instant discount and releasing payment of the rebate to the contractor. The contractor must complete and submit the application on behalf of the customer, with the signature of an authorized representative of the customer, to be eligible for participation in the NIPSCO Program.

Rebate Payment: NIPSCO rebate may not exceed the total price of the product or service. The only costs eligible for rebates are: materials, equipment, and external labor. Rebates will only be paid to one person or entity (NIPSCO customer or contractor, not both). NIPSCO will only pay one rebate for each qualifying product installed. Allow up to 8 weeks to receive your rebate. Incomplete applications cannot be processed.

Failure to complete the rebate application in full and provide the required supporting documentation will either delay the payment process or result in your application being denied. Receipt of an application does not guarantee payment of a rebate. The Pro-gram is not responsible for items (e.g. application, supporting documentation, rebate checks) lost or damaged in the mail.

Verification: NIPSCO reserves the right to verify sales receipts and/or installations of products or services before issuing rebates. All installations and work completed are subject to verification by the Program to ensure proper installation and operation. A random inspection may be conducted to verify installation meets Program Guidelines specific to the installed measure. By submitting this rebate application, the applicant agrees to participate in any audit request by NIPSCO as it pertains to the rebate program. If work is determined inconsistent with the program guidelines, the Program-approved participating contractor will be required to bring installation in compliance with program guidelines.

Program Modifications: NIPSCO reserves the right to alter or discontinue rebate offers at any time without notice. Rebate funds are limited and are available on a first-come, first-served basis.

Disclaimer: NIPSCO does not guarantee that the energy efficiency products or services provided through this program will result in energy and cost savings. NIPSCO reserves the right to deny or limit any rebate request. In addition, no warranties on product or service installations are provided by NIPSCO, nor does the Program warrant, guarantee or endorse the energy efficiency services provided by any specific contractor participating in the Program. NIPSCO, the Program Administrator, and the Program Implementer, their respect affiliates, subsidiaries, parent companies, officers, directors, agents, and employees disclaim any and all liability, loss or damages, and make no guarantees related to: participation in the Program, including use of installation of the equipment or product; loss or delay of rebate check(s) in the mail; and any taxes that may be imposed as a result of participation in the Program. Please allow up to eight (8) weeks to receive your rebate.

Indemnification: Signatory(ies) and applicant(s) shall indemnify NIPSCO, the Program Administrator, and the Program Implementer, their respective affiliates, subsidiaries, parent companies, officers, directors, agents and employees against any and all losses, damages, expense, fees, costs and liability arising from any design, consulting, product, system, equipment or appliance, in connection with the Program.

Customer Information: NIPSCO reserves the right to disclose the customer's utility account numbers, Federal Tax ID or social security number and consumption data to its subcontractors for the sole purpose of administering the NIPSCO program. Subcontractors are contractually bound to maintain this information in the strictest of confidence.

Representation: Making false statements on any NIPSCO rebate application is punishable by law. Any and all funds determined, in NIPSCO's sole discretion, to have been acquired on the basis of fraudulent or misrepresented information must be returned to the Program. NIPSCO may refuse payment and participation if the signatory(ies), applicant(s), customer(s), or contractor(s) violate program rules or procedures.

Taxes: Rebates are taxable for businesses if greater than $600 and will be reported to the IRS unless you are exempt. NIPSCO will report your rebate as income to you on IRS Form 1099 unless you have checked corporation or exempt status on Page 1 of this application. You are urged to consult your tax advisor concerning the taxability of rebates. NIPSCO is not responsible for any taxes that may be imposed on your business as a result of your receipt of this rebate.