

## Site Readiness Checklist – Fast Track Customer Responsibilities

The following items must be completed by the homeowner/contractor in order for NIPSCO to install a new service. Please check each item and return or provide verbal confirmation once these items are completed:

Customer Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

When facing the front of the home, select which side your meter(s) will be located:

- ☐ Left Side of Home
- ☐ Right Side of Home

For new construction, water and sewer facilities (if installed) must be marked or exposed prior to NIPSCO's gas/electric facilities:

Are water and/or sewer facilities installed?

- ☐ Yes
- ☐ No
- ☐ If yes, all facilities have been marked and flagged or are exposed and will remain as such until NIPSCO services are installed.

Per 811 dig laws, Private (customer-owned) facilities must be located or exposed, including electric lines to light posts or out buildings, sprinkler systems, dog fences, down spouts, septic systems, fuel lines, water, sewer and propane lines, etc.

- ☐ Customer confirms all site facilities have been located in accordance with state law.

The customers site must meet the requirements listed under the site readiness policy and must remain ready until the services are installed by NIPSCO. Site changes may cause a delay of the installation of services:

- ☐ Property must be within 6 inches of final grade where NIPSCO facilities will be installed.
- ☐ A clear path 8 feet wide must be maintained from the easement to the building, until NIPSCO installation is complete.

- ☐ Utility easement(s), lot lines, curbs, and sidewalks at the site must be staked, if applicable.
- ☐ Utility easement(s) must be kept free of trees, brush, spoils, construction debris, or any other obstruction, including snow.
- ☐ A gas fuel line stub must be installed; electric meter base must be installed. Gas & Electric meters must be on the same side of the home within the front 1/3 - (Residential customers only). If the fuel line will extend through concrete or masonry, including future masonry veneer, it must be encased in a protective sleeve with the space between sleeve and fuel line sealed.
- ☐ NIPSCO Standards read and complied with (copy of the standards is available if needed).
- ☐ If applicable, NIPSCO payment and/or contract has been received.
- ☐ If applicable, all inspections have been completed successfully and received by NIPSCO.
- ☐ Buried Hazards Form has been completed and is accurate as of the date of this checklist submittal.

**Please return to:** [Newbusinessagent@nisource.com](mailto:Newbusinessagent@nisource.com)

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**Signature**

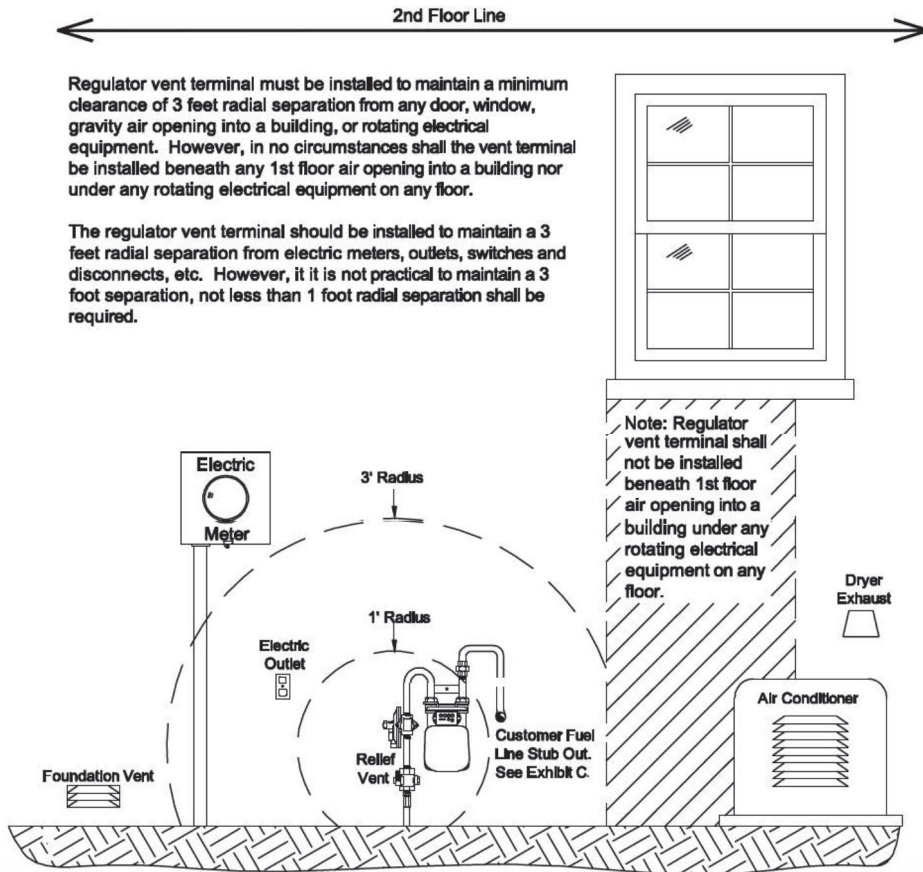
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**Date**

- The Customer is responsible for any expenditure incurred by NIPSCO to modify its facilities due to Customer's actions.
- The Customer is responsible for site restoration.
- A delay in service could occur if clear path is not maintained, or if there are any alterations to the plan.
- Once all site readiness tasks have been completed and the customer is ready for service, the customer should contact the NIPSCO engineer assigned to the project.
- All details outlined on this form apply to NIPSCO provided services only

NOTE: The full Site Readiness Policy can be viewed, in its entirety, at [www.nipSCO.com](http://www.nipSCO.com)

Gas meter locations must comply with all NIPSCO safety requirements:



For NIPSCO Electric area only. If you have a provider other than NIPSCO; check with your provider for Electric meter install details.

Electric meter locations must comply with all NIPSCO safety requirements:

