



# Policy Document

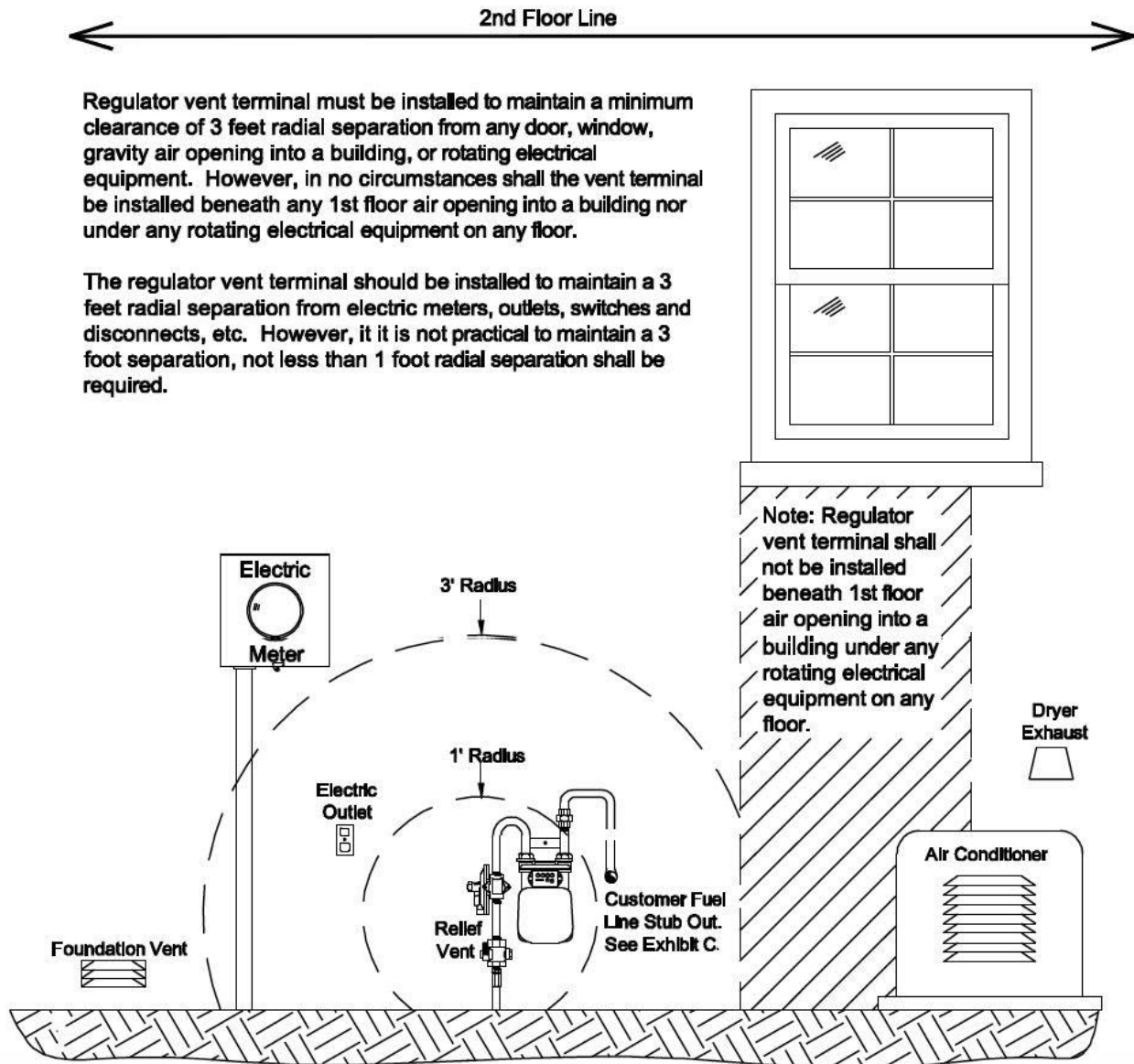
This list of specifications will assist with the efficient installation of gas and/or electric facilities and ensure compliance with the National Electric Codes & Standards adopted by the State of Indiana Administrative Code, as well as to maintain the Federal and Indiana Minimum Pipeline Safety Regulations.

These specifications apply only to the installation of Gas and/or Electric facilities by NIPSCO on Customer's site.

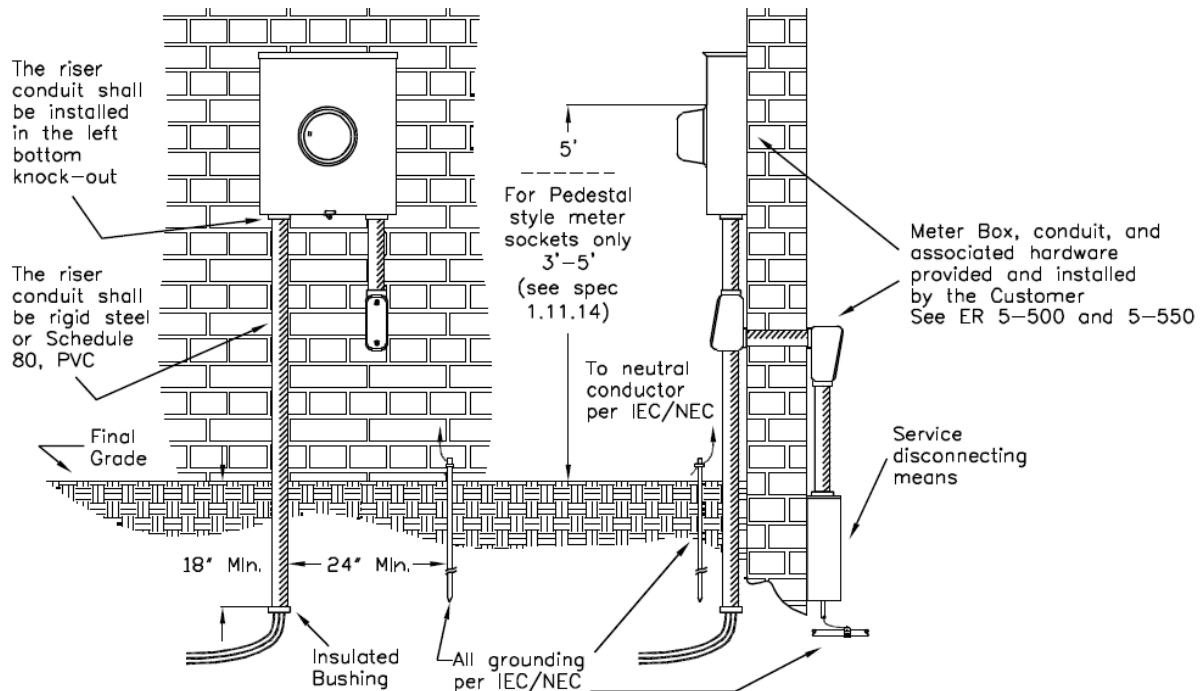
Prior to NIPSCO's installation of gas and/or electric facilities at Customer's location, Customer/Contractor shall complete all the following items:

- (1) Installation of all non-NIPSCO facilities that are to be at a depth greater than 54" below established grade must be complete in those areas along the route where NIPSCO's facilities will be installed. Customer (or designated Contractor) assumes responsibility for moving any non-NIPSCO facilities if the move is necessary for the installation of NIPSCO's facilities.
- (2) All non-NIPSCO facilities that are to be below established grade up to a depth of 54" below grade, with the exception of storm sewers, shall not be installed prior to the installation of NIPSCO's facilities, unless expressly permitted in writing by NIPSCO, which consent shall not be unreasonably withheld. Non-NIPSCO Electric facilities may be installed before gas facilities are installed. In the event non-NIPSCO facilities are installed prior to NIPSCO facilities after receiving written permission from NIPSCO, Customer/Contractor assumes full responsibility for moving any facilities, including any costs incurred by Customer/Contractor, if the move is necessary for the installation of NIPSCO's facilities. In addition, Customer/Contractor is responsible for any additional costs incurred by NIPSCO if storm sewers are installed in a location other than what was shown on the site plans provided to NIPSCO.
- (3) Customer/Contractor has located and marked all facilities that are not part of the One Call locate System (811), including Customer owned facilities. This includes all public & private, mechanical or electrical facilities. Customer/Contractor shall ensure that the utility easement/route is free of trees, brush, spoils, construction debris, or any other obstruction (including snow) and an eight (8) foot wide clear path is maintained from the easement to the service location.
- (4) Customer/Contractor shall stake the utility easement, lot lines, curbs, and sidewalks at the site, if applicable.
- (5) Customer/Contractor shall provide a plat drawing, if available, showing the location of all existing utilities. Unless another suitable location is approved by NIPSCO, Customer/Contractor shall ensure that residential electric and gas meters are be located on the same side of the home within the front 1/3 to aid meter reading, testing and service, and to aid emergency response in the event of a fire or some other hazardous condition.
- (6) Customer/Contractor shall locate the residential electric and gas meters so that the Service Line can be installed from the gas main in a perpendicular, continuous straight line to the meter location.

- (7) For Residential new construction gas services, Customer/Contractor shall stub a fuel line to the outside of the building or install a riser bracket (compliant with NIPSCO standard) in order to confirm service location prior to NIPSCO installation of the service line to the building. If Customer/Contractor extends the fuel line through concrete or masonry, including future masonry veneer, the fuel line must be encased in a protective sleeve with the space between sleeve and fuel line sealed.
- (8) Gas meter locations must comply with all NIPSCO safety requirements. The below drawing illustrates example of compliant gas meter locations:



- (9) Electric meters locations must comply with all NIPSCO safety requirements. The below drawing illustrates example of compliant electrical meter locations:



- (10) The Customer/Contractor shall be financially responsible for any expenditure incurred by NIPSCO to modify its facilities due to Customer/Contractor's actions.
- (11) Customer/Contractor shall establish final grade of the utility easement/route within +/- 6" of the grade shown in site plans provided to NIPSCO in the areas where NIPSCO facilities will be installed.
- (12) All required payments and/or contracts including necessary security deposits for service accounts have been received by NIPSCO.
- (13) All required inspections have been completed successfully and received by NIPSCO.

***Once all site readiness tasks have been completed and the customer is ready for service, customer should contact the NIPSCO New Business department at 844-809-8921.***

The Customer/Contractor shall comply with all of the following requirements after completion of installation of NIPSCO facilities:

- (1) The Customer/Contractor shall ensure that final grade is maintained after completion of all construction. The Customer/Contractor shall reimburse NIPSCO for all costs associated with the relocation or redesign of gas and/or electric facilities deemed necessary due to alterations to final grade after NIPSCO's facilities have been installed.
- (2) Customer/Contractor shall ensure that utility easements/routes are sufficiently drained, compacted, not part of detention/retention areas and that the final grade does not exceed 5/1 slope.

- (3) Customer/Contractor shall be responsible for re-seeding/re-sodding property. To the extent that existing landscaping is in place, the Customer/Contractor has the right to install conduit to avoid disturbing the property. The trench will be backfilled and every effort will be made to leave the premises in a neat and presentable condition.
- (4) Customer/Contractor shall mark the building setback lines to prevent any over digs into the easement or any excavations close enough to cause an easement collapse or settlement. The integrity of the installed utility infrastructure must be protected during the entire construction period.